

WUEng



World Congress
Unmanned Systems Engineering

**World Congress on
Unmanned Systems Engineering**

Guidelines for the Preparation of PowerPoint Presentations

Please bring your presentation on a USB flash drive. Each presentation room will be equipped with a computer and data projector for PowerPoint presentations.

Text

- Summarize the material on each slide succinctly.
- Use upper and lowercase lettering, as it is easier to read than all capital letters.
- Recommended fonts are Arial and Times New Roman.
- Make tables, graphs, and diagrams clear and simple.
- Avoid using many colours, patterns, and graphics, as this distracts from the content.

Using Images

- Use JPEG file format. Avoid images at a higher resolution than JPEG or overloading your presentation with images, as this will increase the size of your presentation.
- Extremely large images may not be properly projected due to operational capacities of electronic projectors.

Using Animation

- Use simple entry animation effects, such as fly in/out, appear, and dissolve.
- Exit animations are not recommended.

Using Movies

- Test your movies and presentation on a Windows platform before finalizing your presentation.
- Use the lowest possible resolution for the video file to keep the size of the file small and thus avoid overloading the electronic projector.

At the Congress

Your presentation will be preloaded into the computer network system at the Congress venue.

The Congress Organising Committee
World Congress on Unmanned Systems Engineering